

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
DECEMBER 2021**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Meeting	Item	Recommendations/Actions	Update/Response	Responsible Officer/Member
21 September 2020	Questions and Petitions [Item 4]	i. For the proportion of looked-after children and care leavers living in independent accommodation, and the steps taken to safeguard such young people from criminal exploitation, to be shared with the Select Committee.	Information requested. The Assistant Director is preparing a response.	Jo Rabbitte, Assistant Director – Children’s Resources
14 December 2020	Update on the Implementation of the SEND Task Group [Item 5]	i. That the Director – Education, Learning and Culture share the re-designed outreach offer, once it is complete, with the Children, Families, Lifelong Learning and Culture Select Committee.	The Director has been informed and agreed to share the redesigned outreach offer once complete.	Liz Mills, Director – Education, Learning and Culture

11 March 2021	Corporate Parenting Board Annual Report [Item 5]	i.	The Director to provide data on adoption rates and the number of placement orders made in the 12-month period ending March 2021.	The Director has been contacted regarding this information.	Tina Benjamin, Director – Corporate Parenting
	Surrey Adult Learning [Item 6]	i.	Work with partners, within and external to SCC and with the Surrey Economy and Growth Team to develop a coordinated plan for the future, to ensure that the Adult Learning Service remains responsive to changing health, social and economic needs.	The Director has been contacted regarding this information.	Liz Mills, Director – Education and Lifelong Learning
		ii.	Continuously review the Service delivery model to ensure sustainability and that the Service meets the needs and aspirations of the local community.	The recommendation has been noted by the Assistant Director.	Jane Winterbone – Assistant Director for Education
	Libraries Transformation [Item 8]	i.	Assistant Director to share the intended services, facilities, built environments of new libraries with the Select Committee.	The Assistant Director has been contacted to check whether the information is ready to be shared.	Susan Wills, Assistant Director – Culture, Libraries & Registration
		ii.	Assistant Director to share the Art Council’s Children’s Promise with the Select Committee.	The Assistant Director has been contacted to check whether the information is ready to be shared.	Susan Wills, Assistant Director – Culture, Libraries & Registration
15 July 2021	Children’s Improvement Update [Item 1]	i.	Executive Director to provide Members with the names of their respective Area Schools Officer		Rachael Wardell, Executive Director - CFL

		I. That the Director of Corporate Parenting share the findings of the review of the Children with Disabilities Service with the Chairman of the Select Committee for circulation to Committee members.	The Director has been contacted regarding this information.	Tina Benjamin, Director – Corporate Parenting
		II. That the Director of Family Resilience and Safeguarding share the findings of the review of the Family Safeguarding Model with the Chairman of the Select Committee for circulation to Committee members.	Report will be delivered to Council in February 2022 earliest and shared with the Select Committee subsequently.	Director – Family Resilience and Safeguarding
		III. That the Cabinet Member for Children and Families provide an update on the Children’s Improvement Programme at the Select Committee’s first meeting of 2022.	Added to Select Committee forward plan	Clare Curran, Cabinet Member for Children and Families
18 October 2021	SEND Transformation Update [Item 5]	i. Director – Education and Lifelong Learning to share average times for overdue EHC plan development and reviews by quadrant; and any actions taken to respond to increase demand for EHC plans in the 2021 Summer Term.	The Director has been contacted regarding this information.	Liz Mills, Director - Education and Lifelong Learning

		ii. At an appropriate time, the Select Committee visit educational settings supporting children with special educational needs and disabilities.	On hold, until the situation with regards to the pandemic improves.	
		iii. The Director – Education and Lifelong Learning share the findings of the SEND Self-Evaluation and any actions to be taken in response to it with the Chairman of the Select Committee for circulation to the Committee once available.	The Director has been contacted regarding this information.	Liz Mills, Director - Education and Lifelong Learning
		iv. The Cabinet Member for Education and Learning provide an update on the SEND Transformation Programme and other work relating to the support for children and young people with additional needs, including support at transitions, at the April 2022 meeting of the Select Committee.	Added to the Forward Work Plan.	Denise Turner-Stewart, Cabinet Member for Education and Learning
	Children’s Homes Transformation [Item 7]	i. Director – Corporate Parenting to provide the Committee with the numbers of children placed in in-house and external residential provision.	The Director has been contacted regarding this information.	Tina Benjamin, Director – Corporate Parenting

		ii. Director – Corporate Parenting to submit to the Committee the most recent report on children’s residential provision submitted to the Corporate Parenting Board.	The Director has been contacted regarding this information.	Tina Benjamin, Director – Corporate Parenting
	EWMH [Item 9]	i. Chief Executive Officer of Healthwatch Surrey to suggest to the Select Committee priorities for future scrutiny of children and young people’s Emotional Wellbeing and Mental Health services.	The Chief Executive Officer has been contacted regarding this information.	Kate Scribbins, Chief Executive Officer – Healthwatch Surrey
		ii. The Select Committee agree an approach to future scrutiny of Emotional Wellbeing and Mental Health services with the Adults and Health Select Committee.	A meeting has been set up between the respective Scrutiny Officers and the Scrutiny Business Manager to discuss the approach.	Benjamin Awkal, Scrutiny Officer – CFLLC Ben Cullimore, Scrutiny Officer – Adults and Health
		iii. That the Director – Commissioning arrange the development of a dashboard of key performance information and make it available to the Children, Families, Lifelong Learning and Culture and Adults and Health Select Committees.	The Director has arranged for some slides to be created to share with the Select Committee.	Hayley Connor, Director – Commissioning

		<p>iv. That the Director – Commissioning provide the Select Committee with a report containing a clear overview of the Alliance Partnership’s governance including further detail on the specific role of each organisation within the Partnership Alliance, the associated performance measures and targets and the resources allocated to them by April 2022.</p>	<p>The Director has arranged a conversation in the new year to review.</p>	<p>Hayley Connor, Director – Commissioning</p>
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